SACRAMENTO CITY COLLEGE

Advanced Education High School Student Admission and Enrollment Steps

Advanced Education is a program that allows current high school students to take classes at Sacramento City College. Advanced Education students may enroll in one or two college courses each semester (across the Los Rios district).

Eligibility

- The student has completed the 10th grade or will be at least 16 years old by the first day of instruction.
- The course the student wants to take is not available at their high school.
- The course is not remedial (courses numbered 1 through 99).
- The student is not repeating the course due to an unsatisfactory grade.
- The course is for advanced study and the student can demonstrate adequate preparation and completed prerequisites for the course.

To learn more, watch this 15-minute presentation on Advanced Education.

Note: Advanced Education differs from Dual Enrollment (https://scc.losrios.edu/dual-enrollment), which offers college courses on high school campuses at no cost to students.

Apply to Sacramento City College

Create an OpenCCC account using a personal email (or log in if you already have an account) and fill out the online application for Sacramento City College. As an Advanced Education student, select enrolling in high school and college at the same time.
Students who submit an application without a social security number (SSN) can fill out the Student ID Help form to expedite the processing of their application.

Apply to SCC

Additional Information – Admissions and Records

Check Application Deadlines and Enrollment Dates

Advanced education students qualify for priority registration as *Priority 3*. Advanced education students who have completed the application process will be enrolled during Priority 3 by Admissions and Records. You will receive an email confirmation upon enrollment. Priority Registration and Enrollment Dates

Students should consult with their Counselor before selecting courses. Students may Search Class Schedules once they are posted. Please consult the Enrollment Timeline for the appropriate term you wish to take a course.

Complete the Advanced Education Packet

Download the Advanced Education Application Packet. Note: Download the application to your computer before typing in order to save your information. Do not fill out the application in your internet browser window.

Read and complete the entire Advanced Education application packet.
The application packet must include your requested courses and ***be approved by your high school counselor***. The completed application requires signatures from you, your parent/guardian, and your high school counselor.

You can list up to six (6) course options on your application; however, **you may only enroll in two courses during a single semester** across the Los Rios colleges.

Additional Resources – Advanced Education FAQ

Submit Your Application

You can submit your Advanced Education Form by uploading it, along with your high school transcript, test scores, or other documentation using the online form below. You can also submit the documentation in person at Admissions & Records.

Admissions & Records is open Monday through Thursday, 8:00 am to 5:00 pm.

Submit Advanced Education Packet

Set Up eServices and Los Rios Gmail

eServices is Los Rios' online student portal where students manage their information, records, classes, and more.

After your application is processed, you will receive an email with your Los Rios student ID number (also known as a "W" number or "wID"). This is a seven-digit number with a preceding "W"; for example, **W0000001**.

You will use your Los Rios ID and password to log in to multiple services, including Canvas, eServices, Los Rios Gmail, and instructional lab computers.

Vaccination Requirement

All Sacramento City College students who **attend in-person classes or access in-person services** must meet the COVID-19 vaccination requirement, either by being vaccinated or having an approved religious or medical exemption on file. Students can submit evidence of their vaccination status in eServices.

Check Your Los Rios Gmail for Confirmation and Enrollment Information

After your packet is reviewed, you will receive an email notification with your application status.

If approved, then Admissions and Records will enroll you in your selected classes and send you an email confirmation. Log in to your eServices account to see your enrollment date.

If denied, then Counseling will notify you and explain the appeal process. To appeal a denied application, submit the *Advanced Education Petition Form*. Information and updates about your Advanced Education packet will be emailed to you.

Pay Your Fees

Pay your fees after you are enrolled in classes.

Tuition fees are waived for Advanced Education students – however, you are responsible for paying the rest of your fees, including the Universal Transit Pass (UTP) and student representation fees.

You can see how much you owe and pay your fees in eServices. From your dashboard, click *Financial Account*, then *Account Balance*.